

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF DECEMBER 12 – 16, 2011

MONDAY, DECEMBER 12, 2011

*10:00 a.m. Transportation Coordinating Committee

GB Metro Transportation Ctr.
901 University Avenue

*4:30 p.m. Neville Public Museum Governing Board

Third Floor Board Room
210 Museum Place

*6:30 p.m. Executive Committee

Room 200, Northern Building
305 E. Walnut Street

TUESDAY, DECEMBER 13, 2011

(No Meetings)

WEDNESDAY, DECEMBER 14, 2011

(No Meetings)

THURSDAY, DECEMBER 15, 2011

*9:00 a.m. Fire Investigation Task Force Board of Directors

Brown Cty. Sheriff's Office
2684 Development Drive

*5:15 p.m. Facility Master Plan Sub Committee

Room 201, Northern Building
305 E. Walnut Street

FRIDAY, DECEMBER 16, 2011

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE

Monday, December 12, 2011

Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL

Sunny Archambault	_____	Barbara Natelle	_____
Diana Brown	_____	Sandy Popp	_____
Brandon Cooper	_____	Cole Runge	_____
Pat Finder-Stone	_____	Julie Tetzlaff	_____
Chris Hasselbacher	_____	Derek Weyer	_____
Kathy Hillary	_____	Tina Whetung	_____
George Jackson	_____	John Withbroe	_____
Debbie Johnson	_____	Vacant – BC Exec.	_____
Patty Kiewiz	_____	Vacant – BC Board	_____
Byia Martin	_____	Vacant – BC Human Svcs	_____

ORDER OF BUSINESS

1. Approval of the September 12, 2011, Transportation Coordinating Committee meeting minutes.
2. Review and approval of Brown County's Section 85.21 Specialized Transportation Assistance Application for FY 2012.
3. Discussion about establishing paratransit ticket purchase outlets at agencies.
4. Discussion about Green Bay Metro's paratransit fare collection policy for agencies.
5. Presentation of a video tutorial about how to use a computer-based address locator to determine paratransit eligibility.
6. Round robin discussion about paratransit service.
7. Other matters.
8. Adjourn.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY 4:00 P.M. ON FRIDAY, DECEMBER 9, 2011, SO THAT ARRANGEMENTS CAN BE MADE.



Neville
Public
Museum

Of Brown County

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

December 12, 2011

4:30 p.m.

Neville Public Museum
Third Floor Board Room

-
- I. Call meeting to order
 - II. Approve/modify agenda
 - III. Review/modify minutes from November, 2011 meeting
 - IV. Director's Report
 - a. Discussion of proposed Governance model change for the museum, including next steps for community "thought-leader" involvement
 - V. Such other matters as are authorized by law
 - VI. Adjournment

Kevin Kuehn, Chair

Next Meeting

To be determined.

Please contact Jean at 448-7840 if you cannot attend this meeting—thank you!

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P.O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

E-mail bc_county_board@co.brown.wi.us

EXECUTIVE COMMITTEE

Mary Scray, Chair

Guy Zirna, Vice Chair

Tom Lund, Jesse Brunette, Bernie Erickson

Pat Evans, Tom De Wane

EXECUTIVE COMMITTEE

Monday, December 12, 2011

6:30 p.m.

Room 200, Northern Building

305 E. Walnut Street

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of November 3, 2011.

Communications

1. Communication from Supervisor Vander Leest re: Request to include a commitment of future excess Room Tax Monies in Brown County toward the Resch Center, Shopko Hall and Arena Complex Capital needs. This would be included in our resolutions related to supporting the KI Expansion. *Motion at 10/3/11 mtg: To hold one month with a request that the County Executive and Supervisor VanderLeest bring back information related to future maintenance costs for the arena complex; Motion at 11/3/11 mtg: To hold (Supervisor Vander Leest not present).*
2. Communication from Supervisor Lund re: Put \$20,000 in County Board Budget for outside legal counsel and establish a policy for this usage. *Referred from November County Board.*

Legal Bills

3. Review and Possible Action on Legal Bills to be paid.

Reports

4. County Executive Report.
 - a) Budget Status Financial Report for October, 2011.
5. Internal Auditor Report.
 - a) Budget Status Financial Report for October, 2011
 - b) Other.
6. Board Attorney Report.
 - a) Discussion re: Chapter 4 as it relates to the Highway Department.
 - b) Resolution re: Authority to Execute a 2012 Labor Agreement with the Brown County Sheriff's Department Supervisory Employees.
 - c) A closed session pursuant to Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Labor Negotiations).

Vacant Budgeted Positions (Request to Fill)

7. Finance/Purchasing – Administrative Clerk-Purchasing (vacated 12/15/11).
8. Health Department – Public Health Nurses (x2) (vacated 12/16/11 & 12/29/11).
9. Highway Department – Assistant Superintendent (vacated 12/23/11).
10. Highway Department – Engineering Technician II (vacated 12/9/11).
11. Highway Department – Fleet Manager Position (vacated 12/23/11).
12. Highway Department – Highway Laborer (vacated 12/1/11).
13. Human Services – Administrative Secretary (vacated 1/6/12).
14. Human Services – Assistant Director of Nursing (vacated 12/23/11).
15. Human Services – Clinical Social Worker (vacated 11/2/11).
16. Human Services/CTC – Housekeeper I (x1.5) (vacated 4/30/11 & 11/26/11).
17. Human Services – Social Worker/Case Manager-CPS (x3) (vacated 10/3/11 (x2) & 11/1/11).
18. Information Services – Programmer/Analyst II (vacated 12/2/11).

Other

19. Such other matters as authorized by law.

Mary Scray, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**BROWN COUNTY FIRE INVESTIGATION TASK FORCE
BOARD OF DIRECTORS**

AGENDA

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force will be held on Thursday, December 15, 2011, at 9:00 a.m., at the new Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

- ITEM #1. Adoption of the Agenda.
- ITEM #2. Review Minutes of Meeting of September 15, 2011.
- ITEM #3. Report of Monthly Activities of the Fire Investigation Unit.
- ITEM #4. Report of the General Membership President.
- ITEM #5. Old Business.
 - A. Approve Larry Mours as Vice-Chairperson of the Board.
 - B. Disposition of Case Proceedings.
- ITEM #6. New Business.
 - A. Review Updated Bylaws and Operating Guidelines.
- ITEM #7. Report of Juvenile Firesetter Program Coordinator.
- ITEM #8. Other Matters.
- ITEM #9. Set Date, Time, and Location of Next Meeting.
- ITEM #10. Adjourn.

Robert Kiser, Chairperson of the Board
Brown County Fire Investigation Task Force

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

FACILITY MASTER PLAN COMMITTEE

Carole Andrews, Chair
Bill Clancy, Vice-Chair
Mike Fleck, Pat Wetzel

FACILITY MASTER PLAN SUBCOMMITTEE

Thursday, December 15, 2011

5:15 p.m.

**Room 201, Northern Building
305 E. Walnut Street**

1. Call to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of October 20, 2011.
4. Comments from the Public.
5. Update on former Mental Health Center building.
6. Update on surveys of space needs for Health Department.
7. Report of the Planning Director.
8. Report of the Facilities Director.
9. Such other matters as authorized by law.

Respectfully submitted,
Carole Andrews, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

DECEMBER 2011



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Ed & Rec 5:00 pm 1	2	3
4	5	6	7 Public Safety 5:30 pm	8 Admin 5:30 pm (Note date change) Human Svc Board 5:15 pm	9	10
11 GO PACK GO!! 	12 Executive Cmte 6:30 p.m.	13	14	15 Facilities Master Plan 5:15 p.m.	16	17
18	19	20 Veterans Recognition Subcommittee 5:15 p.m.	21 Spc Admin 6:45 Spc Hum Svc 6:45 Board of Supervisors 7:00 pm	22	23 County Board Office Closed at Noon	24
25 Christmas	26 County Board Office Closed	27 Land Con Plan Dev & Trans Cancelled	28 Human Svc 6:00 pm	29	30 County Board Office Closed at Noon	31



JANUARY 2012



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 HAPPY NEW YEAR 	2 County Board Office Closed	3	4 Public Safety 5:00 pm	5 Ed & Rec 5:00 pm	6	7
8	9 Executive Cmte 6 pm	10	11	12	13	14
15	16	17	18 Board of Supervisors 7:00 pm	19	20	21
22	23 Land Con 6 pm Plan Dev & Trans 6:30 pm	24	25 Human Svc 6:00 pm	26 Admin 5:30 pm	27	28
29	30	31 Criminal Justice Coord Bd 3:30pm				

BROWN COUNTY COMMITTEE MINUTES

- Children With Disabilities Education Board (November 15, 2011)
- Emergency Medical Services Council (November 16, 2011)
- Fire Investigation Task Force Board of Directors (September 15, 2011)
- Fire Investigation Task Force General Membership (September 15, 2011)

To obtain a copy of Committee minutes:

[http://www.co.brown.wi.us/minutes and agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Tuesday, November 15, 2011

Board Members Present: K. Gustman, B. Clancy, S. King

Board Members Excused: M. Greenlaw

Others: B. Natelle, A. Nizzia, J. Skenadore

1. Call to order 4:08 p.m. – K. Gustman.
2. Action Item: Approval of October 18, 2011 Board Minutes: S. King moved to approve the minutes of the October 18, 2011 Board meeting. B. Clancy seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda. S. King seconded the motion. Motion carried.
5. Action Item: Donations: NEW Motorsports of Peshtigo donated \$500 for Hopp needs. This donation was made in conjunction with the Corrigan Tractor Pull held in August.

Aurora Health Care Employee Partnership Campaign donated \$274.68 on behalf of two employees who designated Syble Hopp School as recipients of their donations.

Lori Vander Velden donated \$10 for Hopp needs.

Harley Jr. and Jo Hopp donated \$100 in memory of Harley Hopp Sr.

Ken Koenig donated an iPhone Touch with Proloquo2go software to the Speech/Language department.

The Brown County Sheriff's Benevolent Association donated \$400 for Hopp needs.

Hank and Pat Mencheski donated \$500 toward the children's holiday gift bags plus Honey Bears for the bags also.

Knights of Columbus, Abbott Penning Council, donated a box of trophies for school use.

Geneva Cieslewicz donated a Syble Hopp hooded jacket for a Hopp student.

Scott and Gail Selby donated a large bag of stuffed animals and Beanie Babies.

Julie Gordon donated an Alphabet Desk, V-Tech Alphabet and VTech Talking Whiz Kid.

S. King moved to accept these generous donations. B. Clancy seconded the motion. Motion carried.
6. Action Item: Financial Report: B. Clancy moved to approve the financial report ending October 30, 2011. S. King seconded. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING NOVEMBER 15, 2011:

7. Action Item: Administrators Report:

- a. B. Natelle reported the Hopp children will be singing holiday songs at the De Pere City Hall and the Northern Building during the week of December 5th. These have become annual events.
- b. J. Skenadore reported that Tweet/Garot did the periodic maintenance on the boilers. Boiler #1 pump may need to be repaired.
- c. J. Skenadore reported that HJ Martin is scheduled to come in on November 28th to re-apply the anti-slip to the floors in the pool locker rooms. The anti-slip application is under a one-year warranty.
- d. A. Nizzia updated the Board on the PBIS (Positive Behavior Intervention Supports). Staff will be taking entire school to see the Dolphin Tale movie at the DePere Cinema on Monday, November 28th.
- e. A. Nizzia reported that she, B. Natelle and two students attended a Lambeau Field Expansion Meeting on November 15th. The meeting was informational regarding how to make the expansion more handicapped accessible.
- f. B. Natelle reported that Brown County has energy dollars that they would like to purchase a pool cover. It is estimated that the school would save approximately \$93,000 in energy costs over a five-year period. The cost to replace the cover is approximately \$6,500 and would need to be replaced every 3-5 years. The cost of the automated cover is \$26,000 with an additional \$3,000 to add an electric auto-stop. Additional cost would be needed for the initial electrical work to be completed. Approval is needed to move forward with this project.

S. King moved to approve the Administrator's report. B. Clancy seconded the motion. Motion carried.

- 8. Parent Organization: An update on the mixed nut sale was given. There are approximately 200 cases of nuts remaining. B. Clancy moved to place the report on file. S. King seconded the motion. Motion carried.
- 9. Action Item: Payment of Bills: B. Clancy moved to approve the payment of the bills totaling \$127,692.40 for the period ending October 30, 2011. S. King seconded the motion. Motion carried.
- 10. Action Item: Agreement with Silver Lake College; St. Norbert College: B. Clancy moved to approve the agreement with Silver Lake College as presented. S. King seconded the motion. Motion carried.
- 11. Action Item: Second Reading of Board Policy 3.11 (B) Work Schedules: S. King moved to approve Board Policy 3.11 (B) Work Schedules as presented. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING NOVEMBER 15, 2011:

12. Action Item: Second Reading of Board Policy 3.11 (C) Work Schedules: S. King moved to approve Board Policy 3.11 (C) Work Schedules as presented: B. Clancy seconded the motion. Motion carried.
13. Action Item: Second Reading of Board Policy 3.13 (A) (B) (C) School Calendar: B. Clancy moved to approve Board Policy 3.13 (A) (B) (C) School Calendar as presented. S. King seconded the motion. Motion carried.
14. Review Board Policies 1.00, 1.01 Services, 1.03 Placement of Children, 1.04 Transportation, 1.05 Board Resources, 4.01 Fiscal Year, 4.04 Audit, 4.05 Financial Report: Policies were reviewed by the Board.
15. Executive Session: The Board will move to Executive Session as allowed by WI. Stats 19.85 (1)(c)(e) to discuss personnel and negotiations. S. King moved to enter Executive Session as allowed by WI. Stats 19.85 (1)(c)(e) to discuss personnel and negotiations. B. Clancy seconded the motion. Motion carried.
16. Action Item: Staff request: S. King moved to approve the staff requests. B. Clancy seconded the motion. Motion carried.
17. Action Item: Adjournment: B. Clancy moved to adjourn the meeting at 4:40 p.m. S. King seconded the motion. Motion carried.

**PROCEEDINGS OF THE BROWN COUNTY
EMERGENCY MEDICAL SERVICES COUNCIL**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Emergency Medical Services (EMS) Council** was held on Wednesday, November 16, 2011 at the Village of Ashwaubenon Board Room – 2155 Holmgren Way, Green Bay, WI

Present: **Voting Members:** County Rescue - Chair Larry Ullmer, Green Bay Fire Department – Melissa Spielman, Allouez Fire Department – Neil Cameron, Supervisor Tim Carpenter, Ashwaubenon Public Safety – Don Riha, De Pere Fire Rescue – Kurt Weyers, NWTC – Cal Lintz.

Non-Voting Members: Medical Director - Ken Johnson MD, Aurora Bay Care – Dawn Brester, Aurora Bay Care/Eagle III – Steve Stroman, MD, Brown County Medical Examiner – Al Klimek, Bellin – Paul Casey, MD, Brown County Public Safety – Shelly Nackers, Green Bay Fire Department – Dustin Ridings, Brown County Emergency Management – Cullen Peltier.

Excused: Aurora Bay Care – Chris Sorrells, MD, Supervisor Carole Andrews

Also Present: UWGB Intern Michelle Bartoletti

1. **Call Meeting to Order:**

The meeting was called to order by Chair Larry Ullmer at 1:30 p.m.

2. **Approve/Modify Agenda:**

**Motion made by T. Carpenter, seconded by D. Riha to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

3. **Approve/Modify Minutes of September 14, 2011:**

**Motion made by D. Riha, seconded by K. Johnson to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

4. **Death Scene Protocol.**

Medical Examiner Al Klimek provided the Council with a handout entitled "Death Scene Protocol", a copy of which is attached. He stated that this is a working document and he is seeking suggestions for additions, deletions or modifications from this Council. The first six pages are the pages that pertain to law enforcement and EMS agencies and the remainder of the document is the protocol of Klimek's expectations for his deputies responding to a death scene. He felt it was important for the Council to have an understanding as to what the medical examiner will be doing. Klimek stated that this type of protocol document had been popping up throughout the state for the purpose of

familiarizing law enforcement and EMS with the duties and responsibilities and further to keep updated with regard to changing statutes. He asked the Council members to e-mail him with any input they had for consideration. Klimek hoped to have a final copy by the first of the year and this will be provided to all agencies.

5. **No Lift Policies at SNF/CBRF.**

Kurt Weyers of De Pere Fire Rescue stated that there are a number of SNFs and CBRFs that are relying on fire and rescue to assist with lifting residents who fall due to a lack of staffing resources in these facilities. Weyers stated they do not like to bill a patient for this and in many instances the patient does not even want rescue called. Weyers felt that this is misappropriation of resources within the EMS System and he would like the Medical Director to come up with a policy statement directing SNFs/CBRFs staffs to monitor the use of fire department/EMS resources for emergency response only.

Weyers continued that he felt some of this was precipitated by OSHA in that they are making policies to avoid back injuries. Larry Ullmer stated he felt it was more driven by the worker's compensation carriers in that they are looking to cut premiums by having no lift policies.

Dr. Stroman expressed concern that if these types of calls come in on the 911 line there would be a duty to respond. Dr. Johnson agreed that there would be a duty to respond, but felt that if response is made and there is no injury and no transport, then it would be appropriated to bill after the fact. Consequently, if there is a call for a lift and there is an injury and transport involved, there would be no charge.

Dr. Johnson stated that as Medical Director he could put together a general letter stating basically that it has come to his attention recently the SNFs/CBRFs are calling 911 for assistance with the lifting and transfer of residents. Further, this practice by SNFs/CBRFs has the potential to compromise the availability of fire department/EMS resources in the event of a true emergency in other locations within the community. Dr. Johnson stated he would bring a proposed letter back to the EMS Council for review of the verbiage and then this could be sent out to facilities that misuse the system upon request. The Council members present felt this would be useful and helpful and Dr. Johnson stated he would keep the letter as generic as possible and this letter could be sent to facilities upon request.

6. **Medical Director's Report.**

Dr. Johnson reported that the State has decided to go with the national curricula but will also keep the intermediate program. He found this interesting as he felt it would be confusing to differentiate as to what a paramedic is, what an intermediate is and what a critical care paramedic is. He felt there would be three very similar providers with minimal difference between the scopes of practice.

Ullmer stated that the intermediate level survived because under the flexible staffing rules, they cannot get rid of it because there are too many large municipalities in the southern part of the state that depend upon the flexible staffing level. Johnson stated that there is not much difference between the intermediate and the new national scope of practice for paramedic. Lintz stated that Wisconsin is heads and shoulders above most other states in scopes of practice and that is why there was the delay in adopting the different monikers for all the levels of licensure.

7. **Training and Standards Work Group.**

Dr. Johnson stated that Trainings and Standards had met and came up with a concealed carry policy that was drafted by Don Riha. Johnson stated that in the event a weapon did end up on an ambulance, the main concern is that it is secure and safe. There would basically be a three step process to ensure safety and that would be 1) attempting to get the patient or family to secure the weapon at the scene or 2) see if law enforcement was available in a timely fashion to secure the weapon, or 3) look at getting safe boxes to put the weapon in to take it to the hospital with the patient and then turn it over to hospital security. Dr. Johnson stated that he had spoken with security at St. Mary's and St. Vincent's and they both would accept a weapon in a locked box and then the hospital policies would apply after that and he felt that Aurora would go along with this procedure as well.

Ullmer stated that he had e-mailed the draft policy to the management group and the line medical staff and nobody had responded with any problems or concerns. The only question that he received is what if you have someone who is conscious, alert and oriented and is able to unload the weapon and the ammunition and weapon are separated. Riha felt that under this circumstance it should still be treated as a weapon and secured in a locked box as there is always the possibility that a round could be overlooked. Ullmer also stated that he had been asked if there would be any handgun training and his initial response was "no", especially due to the wide range of firearms. Melissa Spielman also indicated that her staff had asked if there would be training and she also told them no.

Dr. Johnson stated that this concealed carry policy is not really a protocol and therefore he did not feel approval was needed from the State as there were no actual medical issues that would involve scope of practice. Ullmer stated that he felt it should be viewed as an appendix and included in the appendix as he felt it would be good to have it available in the field. Johnson stated that if it was in the appendix, all of the agencies would have to use it; however, Ullmer felt that it was written as a guideline on purpose because they did not know if De Pere would go with their own policy that had already been drafted.

Motion made by Dr. Johnson, seconded by C. Lintz to accept the drafted concealed carry policy as a recommended best practice. Vote taken.
MOTION CARRIED UNANIMOUSLY

Dr. Johnson went on to state that at the Trainings and Standards meeting they also discussed revising the radio reporting format and that protocols will be updated to reflect the new AHA guidelines. They will also be re-examining protocol language for the administration of intranasal fentanyl. In reviewing recent studies on intranasal versed, the time to onset is 20 minutes and this will be re-examined.

8. **Statewide Committees and Task Force – Reports.**

Dr. Johnson stated there have not been any meetings held recently and therefore there was no report.

Dr. Stroman indicated that RTAC had met recently and their budget had been approved for the next calendar year. Additionally, they seated new members to the executive council. Finally, the hospitals in the Level 3 and Level 4 designations are scheduled for verification visits in the next year.

9. **Discussion re: EMS Council Elections.**

Larry Ullmer stated that his term as chairman of this council has expired. Al Klimek is the vice-chair. Ullmer wished to have a new chair appointed at this meeting to be sure that the council stays on track.

He opened the floor for nominations for chairman for the next two year term and they were as follows:

Cal Lintz nominated Melissa Spielman as Chair.

A vote was taken and all were in favor of Melissa Spielman for Chair.

Ullmer also stated that Al Klimek's term for vice-chair had expired and opened the floor for nominations.

Tim Carpenter nominated Larry Ullmer as Vice-Chair.
Larry Ullmer nominated Al Klimek as Vice-Chair.

A vote was taken and all were in favor of Al Klimek for Vice-Chair.

10. **Other Business.**

Larry Ullmer stated that he had had some communication with the County Board Office with regard to requests to have support and steno support removed from the EMS Council due to the office workload and the sometimes difficult terminology and concepts of the meeting. Ullmer stated that he had rallied against this and had requested that the Board Office continue with steno duties and he is generally pleased with the services provided by the Board office and wished to continue with the current arrangements.

Cullen Peltier stated that they had done their MCI Plan and this will be on a future agenda for review. Peltier also stated they will be partnering with the Coast Guard in an ice rescue exercise on the Bay of Green Bay in January and this will also involve several other agencies.

Dr. Casey stated that a recommendation had come through the Bellin Chest Pain Committee that they sponsor decals on local ambulances that encourage people to contact 911 if they are having chest pain. They have worked through their foundation to develop some decals that are currently on County Rescue and Green Bay Fire ambulances, a copy of which is attached. These decals will be displayed for 60 days.

Cal Lintz reported that the NWTC Training Advisor meeting will be held at 2:00 p.m. on December 7, 2011 and this is essentially required by the campus as part of a quality review process. He would like to see as many ambulance service directors as possible attend to get feedback on performance as a training center. At 3:00 p.m. the normal business meeting will take place with the focus being on accreditation for the paramedic program.

11. **Public Comment and Such Other Matters as Authorized by Law.**

None.

12. **Next Meeting – January 18, 2012 @ 1:30 p.m.**

13. **Adjourn.**

Before the meeting adjourned, Dr. Johnson recognized Larry Ullmer for his services provided to the EMS Council during the pendency of his term, especially with regard to getting the rolls straightened out.

Motion made C. Lintz, seconded by T. Carpenter to adjourn at 2:37 p.m.
Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Therese Giannunzio
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on September 15, 2011, at 9:00 a.m., at the Allouez Fire Department, 135 Dauphin St., Green Bay, WI.

Present: Neil Cameron, Tom Vandenack, Glenn Deviley, Kevin Tielens, Nicklaus Craig, Ann Watzka, Brad Muller, Todd Delain, Derek Beiderwieden, Ed Janke, Robert Kiser, Karl Fleury, Jude Trimberger, Keith Knoebel

Excused: Larry Mours, Rick Davidson, John Gossage, Jim Arts, Jeff Roemer

Absent: John Zakowski, Eric Dunning, Kevin Heimerl, Larry Wilson

Item #1. Adoption of Agenda.

Motion was made by Vandenack and seconded by Delain to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Meeting of June 23, 2011.

Motion was made by Beiderwieden and seconded by Cameron to approve the minutes of the last meeting. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

06-30-11 1162 McCormick St., Allouez (residence/accidental)
07-05-11 1142 Harvey St., Green Bay (duplex/accidental)
07-09-11 522 Lacona Ct., Howard (residence/accidental)
07-13-11 320 W. Pulaski St., Pulaski (residence/undetermined)
07-13-11 1980 Spring Creek Cir., Bellevue (residence/undetermined)
07-21-11 4551 Cimarron Ln., Pittsfield (residence/arson)
08-19-11 857 Hickory Valley Ct., Ledgeview (residence/accidental)
08-20-11 131 S. Washington St., Green Bay (business/accidental)
08-24-11 4165 Shawano Ave., Howard (fire station/undetermined)
09-04-11 1402 S. Oakland Ave., Green Bay (multi-family/arson)

Item #4. Report of General Membership President.

Muller stated that the next General Membership meeting is tonight at the Howard Fire Department.

Item #5. Old Business.

A. Status of County Agreement with MABAS.

This can be disregarded as it is no longer an issue.

Muller advised that there is no grant available at this time for a new truck.

Item #6. New Business.

Kiser reported that he received investigator applications from Angie Cali of Ashwaubenon Public Safety and William Tews of De Pere Fire Department. An interview committee consisting of Delain, Watzka, and Muller was formed to review these applicants.

It was noted that election of officers was due. Motion was made by Vandennack and seconded by Beiderwieden to re-elect Kiser as the chairperson. **Motion carried.** The election of the vice-chairperson was tabled until the next meeting as the current vice-chair, Mours, was not present to state his intentions on whether or not he was willing to run again. Kiser will check with him on this.

Deviley reported that the district attorney's office declined prosecution of the fire at 1413 S. Norwood Avenue, which was the second fire at this apartment building.

Item #7. Report of Juvenile Firesetter Program Coordinator.

Craig reported that he sent an e-mail to all fire chiefs inquiring as to all trained JFS personnel and learned that five or six people are. He would like to set up a JFS class next fall at Ashwaubenon.

Craig also reported that Green Bay had four juvenile cases since the last meeting. He stated he hasn't gotten any reports from the county.

Craig further stated that he would like to form a committee to revamp the JFS program.

Item #8. Other Matters.

Muller stated that he is in the process of updating and revising the bylaws and operating guidelines and that they should be ready for review at the next meeting.

Green Bay Metro is offering year-round storage for the safety house behind Green Bay fire station #2.

FITF Board of Directors
September 15, 2011
Page 3 of 3

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting was set for Thursday, December 15, 2011, at 9:00 a.m., at the new Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Item #10. Adjourn.

Motion made by Cameron and seconded by Vandenack to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on September 15, 2011, at 7:00 p.m., at Howard Fire Station #1, 2456 Glendale Ave., Green Bay, WI.

Present: Angie Cali, Glenn Deviley, Dan Kerkhoff, Jim Stupka, Tom Hendricks, Brad Neville, Tom Delaney, Dave Seidl, Rick Davidson, Joe Gabe, Ann Watzka, Kevin Krueger, Norman Heraly, Adam Butry, Terry Rottier, Doug Peters, Steve Zich, Brad Muller

Item #1. Adoption of Agenda.

Motion was made by Deviley and seconded by Kerkhoff to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Stupka and seconded by Hendricks to approve the minutes of the last meeting. **Motion carried.**

Item #3. Report of Task Force Activities.

Muller reported that the Fire Investigation Unit was called out to the following fires since the last meeting:

05-30-11	1700 Arabian Dr., Green Bay (residence/undetermined)
06-18-11	1130 Eliza St., Green Bay (garage/undetermined)
06-30-11	1162 McCormick St., Allouez (residence/accidental)
07-05-11	1142 Harvey St., Green Bay (duplex/accidental)
07-09-11	522 Lacona Ct., Howard (residence/accidental)
07-13-11	320 W. Pulaski St., Pulaski (residence/undetermined)
07-13-11	1980 Spring Creek Cir., Bellevue (residence/undetermined)
07-21-11	4551 Cimarron Ln., Pittsfield (residence/arson)
08-19-11	857 Hickory Valley Ct., Ledgeview (residence/accidental)
08-20-11	131 S. Washington St., Green Bay (business/accidental)
08-24-11	4165 Shawano Ave., Howard (fire station/undetermined)
09-04-11	1402 S. Oakland Ave., Green Bay (multi-family/arson)
09-13-11	3220 Lotus Ln., Howard (residence/accidental)

Item #4. Information from Board of Directors Meeting.

Muller reported that three new interns were approved at the Board meeting in June—Adam Butry, Kevin Krueger, and Steve Yedica. A Board meeting was held this morning at which time elections were held and Robert Kiser was re-elected as the chairperson. Election of the vice-

chairperson was tabled until the next meeting as the current vice-chair, Larry Mours, was not at the meeting. An interview committee was formed consisting of Muller, Ann Watzka, and Todd Delain. Applications for the investigator opening were received from Bill Tews and Angie Cali. It was decided that the idea of the Fire Investigation Task Force becoming a part of MABAS will not work because then it would no longer be funded by the County. The bylaws need to be revised to reflect the new pay rates for interns and investigators. The Board would like everyone to become FIT certified which will be reimbursed by the Sheriff's Department. The future goal would be to then become a CFI. The next Board meeting is scheduled for December 15, 2011, at 9:00 a.m., at the new Brown County Sheriff's Office.

Item #5. Old Business.

Muller reported that as of the end of August there is \$14,500 left in the budget for this year. If you have any ideas for training or purchases, let Muller or Deviley know. There are no fire grants available to us for a new truck. Inform Muller and recording secretary Laurent if you have a new phone number or e-mail address.

Item #6. New Business.

A. Election of Officers.

Motion made by Deviley and seconded by Kerkhoff to nominate Muller for president of the General Membership. **Motion carried.** Motion made by Stupka and seconded by Rottier to elect Muller as president of the General Membership. **Motion carried.**

Motion made by Cali and seconded by Stupka to nominate Deviley for vice-president of the General Membership. **Motion carried.** Motion made by Stupka and seconded by Gabe to elect Deviley as vice-president of the General Membership. **Motion carried.**

Motion made by Davidson and seconded by Hendricks to nominate Davidson for treasurer of the General Membership. **Motion carried.** Motion made by Stupka and seconded to elect Davidson as treasurer of the General Membership. **Motion carried.**

Item #7. Juvenile Firesetter Business.

Gabe reported that Nick Craig had four cases since the last meeting. Craig would like to set up a free National Fire Academy JFS class if enough people are interested. Maybe get the word out to the schools. Craig feels the JFS curriculum is outdated and wants to form a committee to revamp it.

The fire safety house will soon be stored at Green Bay Transit on University Avenue.

FITF General Membership
September 15, 2011
Page 3 of 3

Item #8. Other Matters.

Gabe is now FIT certified. The IAAI fall seminar will be held November 4-6, 2011. Deviley would like to set up a Homeland Security training class this winter.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is set for Thursday, December 1, 2011, at 7:00 p.m., at the new Brown County Sheriff's Office at 2684 Development Drive in Bellevue.

Item #10. Training.

Case review of fire at 3220 Lotus Lane in Howard.

Respectfully submitted,

Marsha Laurent
Recording Secretary